Marathon Family Health Team
Maximizing Your Clinic Visit

The Marathon Family Health Team would like to welcome you to our practice. We look forward to meeting your health care needs as efficiently and effectively as possible.

In an effort to help you maximize your clinic visit, please refer to the following checklist:

1. If you are running behind in your schedule, but still expect to arrive on time or at least 10 minutes after your scheduled appointment, call ahead and advise the Administrative staff that you will be a few minutes late.

2. Try to arrive about **10 – 15 minutes early**, so that the administrative staff can greet you and answer any questions that you may have about the healthcare service you are about to receive.

3. You will be asked to complete a ***Patient Enrolment Form,*** if you are not already an enrolled patient.

4. Please have your ***Health Card*** available for scanning by the Front Desk Receptionist as you arrive to the office.

5. If you are bringing a form with you for this clinic visit, please ensure that ***your patient information section is completed along with your authorizing signature.*** We are not able to proceed with completion of your form, if you do not complete your section.

6. If you are on any medication, and you wish to discuss the medication with your physician at this visit, please bring all your medication with you to the visit.

7. Prepare a list of things that you would like to discuss with the physician at this visit. Highlight the **3 most important** ones to you for discussion at this visit, as you may not be able to address all of the issues on your list.

8. In relation to the healthcare issues on your list, keep a diary of what your symptoms were, what other medications you have been prescribed and have tried in the past and what the effects of those medications were in the past.

9. Be prepared to settle your outstanding account if you have a balance owing. We accept Debit, Visa, MasterCard or Cash. We **do not accept personal cheques**.

Thank you for your cooperation.

Ontario