



### **Medical Form Policy**

At Marathon Family Health Team, in accordance with College of Physicians and Surgeons of Ontario (CPSO) guidelines, providers must complete third-party medical forms within **45 days**, extending to **60 days** if a medical exam is necessary. In some cases, forms may be completed sooner, depending on the provider's discretion.

Patients are responsible for promptly providing required forms, communicating time constraints, and ensuring all patient sections are completed and signed. An appointment must be scheduled if an assessment is needed.

Providers will consider the type and urgency of the request. If they cannot meet the deadline, they will contact the patient or the third party. In some cases, more time may be needed, and the new anticipated timeline for form completion will be communicated to the relevant parties.

**Please note:** Most medical forms are not covered by OHIP, and fees will apply. A detailed list of uninsured services and the fees associated with individual medical forms can be found [here](#).