



Marathon

Family Health Team

22 Peninsula Road, Marathon, ON P0T 2E0
Tel: 807.229.3243 Fax: 807.229.2672

MFHT BOARD OF DIRECTORS MEETING MINUTES

DATE: November 12, 2025

LOCATION: MFHT - The Open Door: A Space for CARE

TIME: 9:15 AM to 11:30AM

Present: Laura Coyle, Lily DeMiglio, Nancy Fitch, Michèle Lajeunesse*, Eliseo Orrantia, and Beth Ryan

By Invitation: Melanie Bouchard*

Regrets: Megen Brunskill, Shelly Livingston

**Denotes non-voting member*

| Agenda Items | Meeting Minutes |
|-------------------|--|
| 1. Opening Items | 1.1 Check-In Check-in from participants in attendance. |
| | 1.2 Action Item Review <input type="checkbox"/> ML to outline risk to MFHT re: Service Agreements and draft Conflict Resolution Strategy for presentation at September Board meeting - Ongoing <input checked="" type="checkbox"/> NE & ML to present strategic plan survey to Enhancing Indigenous Relationships committee to ensure an indigenous lens on the patient survey questionnaire |
| | 1.3 Approval of Agenda The agenda was approved. |
| | 1.4 Declarations of Conflict of Interest No conflicts of interest were declared. |
| 2. Consent Agenda | 2. Consent Agenda The following items were included in and approved through the Consent Agenda: <ul style="list-style-type: none">• September 2025 Meeting Minutes• Human Resources Update• Noojmawing Sookatagaing OHT Update |



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| 2. Committee Reports | <p>2.1 Governance</p> <p>The Board received an update on governance matters.</p> <p>Future Board education topics will be identified and scheduled as appropriate.</p> <p>2.2 Finance</p> <p>The Board received an update on financial matters, including the presentation of the Q2 Financial Report.</p> <p>DECISION: The Board supported MFHT purchasing tickets for employees and one guest each to attend the Circle of Care Christmas Party, contingent on available funds.</p> <p>2.3 Quality Improvement</p> <p>The Board received an update on quality improvement activities, including a presentation from Margaret Cousins, Epidemiologist.</p> <p>The Board raised concern about one quality indicator and requested verification and continued monitoring.</p> |
| 3. Organizational Updates | <p>3.1 Strategic Plan Update</p> <p>The Board received an update on the development of the new Strategic Plan.</p> <p>DECISION: The Board approved MFHT's new Mission, Vision, and Values.</p> <p>The Board will schedule additional time, if required, to support finalizing the Strategic Plan.</p> <p>3.2 Programs Update</p> <p>The Board received an update on current programs and upcoming opportunities.</p> <p>The Board requested a risk analysis regarding potential program opportunities and separately requested clarification on the organization's sponsorship policy.</p> |
| 5. In Private Session | <p>5.1 In-Private Discussion</p> <p>The Board moved in-private to discuss confidential matters. No decisions were required.</p> |
| 6. Adjournment | <p>6.1 Check-out</p> |



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| | Check out from participants in attendance. |
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TASK(S):

- ML to arrange Board education session on Patient Advisory Committees.
- ML and MC to confirm the accuracy of the reported childhood vaccination data.
- ML to connect with Netmizaaggamig Nishnaabeg Health Centre and Dilico regarding childhood vaccination data for the community of Netmizaaggamig.
- ML to share draft Strategic Plan with the Board in December and schedule further discussion as needed.
- ML to bring forward a risk analysis on MFHT potentially becoming the Service Provider Organization for specific community programs.
- ML to identify, update, or develop a sponsorship policy.