



# Marathon

## Family Health Team

22 Peninsula Road, Marathon, ON P0T 2E0

Tel: 807.229.3243 Fax: 807.229.2672

### **MFHT BOARD OF DIRECTORS MEETING MINUTES**

**DATE:** November 12, 2025

**LOCATION:** MFHT - The Open Door: A Space for CARE

**TIME:** 9:15 AM to 11:30AM

**Present:** Laura Coyle, Lily DeMiglio, Nancy Fitch, Michèle Lajeunesse\*, Eliseo Orrantia, and Beth Ryan

**By Invitation:** Melanie Bouchard\*

**Regrets:** Megen Brunskill, Shelly Livingston

*\*Denotes non-voting member*

Agenda Items	Meeting Minutes
<b>1. Opening Items</b>	<b>1.1 Check-In</b>  Check-in from participants in attendance.
	<b>1.2 Action Item Review</b> <ul style="list-style-type: none"><li><input type="checkbox"/> ML to outline risk to MFHT re: Service Agreements and draft Conflict Resolution Strategy for presentation at September Board meeting - Ongoing</li><li><input checked="" type="checkbox"/> NF &amp; ML to present strategic plan survey to Enhancing Indigenous Relationships committee to ensure an indigenous lens on the patient survey questionnaire</li></ul>
	<b>1.3 Approval of Agenda</b>  The agenda was approved.
	<b>1.4 Declarations of Conflict of Interest</b>  No conflicts of interest were declared.
<b>2. Consent Agenda</b>	<b>2. Consent Agenda</b>  The following items were included in and approved through the Consent Agenda: <ul style="list-style-type: none"><li>• September 2025 Meeting Minutes</li><li>• Human Resources Update</li><li>• Noojmawing Sookatagaing OHT Update</li></ul>



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<b>2. Committee Reports</b>	<b>2.1 Governance</b>  The Board received an update on governance matters.  Future Board education topics will be identified and scheduled as appropriate.
	<b>2.2 Finance</b>  The Board received an update on financial matters, including the presentation of the Q2 Financial Report.  <b>DECISION:</b> The Board supported MFHT purchasing tickets for employees and one guest each to attend the Circle of Care Christmas Party, contingent on available funds.
	<b>2.3 Quality Improvement</b>  The Board received an update on quality improvement activities, including a presentation from Margaret Cousins, Epidemiologist.  The Board raised concern about one quality indicator and requested verification and continued monitoring.
<b>3. Organizational Updates</b>	<b>3.1 Strategic Plan Update</b>  The Board received an update on the development of the new Strategic Plan.  <b>DECISION:</b> The Board approved MFHT's new Mission, Vision, and Values.  The Board will schedule additional time, if required, to support finalizing the Strategic Plan.
	<b>3.2 Programs Update</b>  The Board received an update on current programs and upcoming opportunities.  The Board requested a risk analysis regarding potential program opportunities and separately requested clarification on the organization's sponsorship policy.
<b>5. In Private Session</b>	<b>5.1 In-Private Discission</b>  The Board moved in-private to discuss confidential matters. No decisions were required.
<b>6. Adjournment</b>	<b>6.1 Check-out</b>



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Check out from participants in attendance.

### TASK(S):

- ☐ ML to arrange Board education session on Patient Advisory Committees.
- ☐ ML and MC to confirm the accuracy of the reported childhood vaccination data.
- ☐ ML to connect with Netmizaaggamig Nishnaabeg Health Centre and Dilico regarding childhood vaccination data for the community of Netmizaaggamig.
- ☐ ML to share draft Strategic Plan with the Board in December and schedule further discussion as needed.
- ☐ ML to bring forward a risk analysis on MFHT potentially becoming the Service Provider Organization for specific community programs.
- ☐ ML to identify, update, or develop a sponsorship policy.